

**Vacancy:** Charity Manager

**Hours:** 18 per week

**Salary:** £35,100 pro rata (actual £16,848)

**Contract term:** 3 years

**Closing date for applications:** 6<sup>th</sup> November 2023

**Interview date:** tbc

**Would you like to finish work each day knowing that you have made a positive difference to young people and their families?**

We are looking for a Charity Manager who loves a challenge, is creative and has a passion for positive change, with the confidence to make decisions under pressure. This is a new role to our charity where you will have the opportunity to make the role your own. You will be self-motivated and determined to achieve the best outcome for the children, young people, and the families we support. You will achieve this through leading and motivating a dedicated staff and volunteer team to ensure and maintain the delivery of high-quality sessions and support. The successful applicant will need to be confident in communicating with the people we support, staff, family members and partner agencies.

Reporting to the Chair of Trustees you will be responsible for the continued positive outcomes for the people that we support through management of service provision. You will be responsible for cultivating and contributing to a "continuous improvement" environment and will be proactive in the management of your staff, budgets, and monitoring for our projects. You will be responsible for the quality of the sessions we deliver, as well as the finances and team performance, ensuring that the children, young people, and families that we support are given opportunities to pursue their interests and life goals.

We are looking for someone who is experienced in managing teams and team leaders and has a good knowledge of the charity and public sector.

The role will challenge, excite and never be dull but will be truly rewarding.

At Sacriston Youth and Community Project we work in partnership with children, young people, and their families. We do this by providing high quality, flexible services that support children and young people, including young adults to reach their potential.

Everyone wants a purposeful job - to do something meaningful. At Sacriston Youth and Community Project we can give you that. You will have opportunities to develop as a person, colleague, leader, and a champion for social action.

You'll make new friends and feel inspired to reach your potential. We will ask a lot of you - but you'll get back so much more. With us, it is never 'just a job'. In return for your hard work and passion, we can give you real meaning and purpose in your work.

**Application packs can be downloaded from our website [Careers, Jobs & Volunteering | SYP \(sacristonyouthproject.co.uk\)](https://sacristonyouthproject.co.uk) or by emailing [heather@sacristonyouthproject.co.uk](mailto:heather@sacristonyouthproject.co.uk)**

**For more information about the post or an informal chat, please telephone Jo Cameron on 07930106988.**

**A DBS check will be required for this post.**

**\*\*\*This post has been funded by the Ballinger Family Trust for an initial 3 year period\*\*\***

E: [info@sacristonyouthproject.co.uk](mailto:info@sacristonyouthproject.co.uk)

W: [sacristonyouthproject.co.uk](https://sacristonyouthproject.co.uk)